

## Decision-Making Rules for TNI Quality Systems Expert Committee Operations

Type of Decision	Decision-Making Rule
Meeting dates, times	Person-in-charge decides after discussion
Meeting adjournment	Person-in-charge decides after all business is conducted or allotted time expires
Meeting minutes approval	Request for approval by email to all committee members – changes approved if needed from email. No Vote
Meeting cancellations	Person-in-charge decides
Addition of TNIQS Committee members	Two-thirds of committee must vote and simple majority vote
Removal of Expert Committee Members	Person-in-charge decides after discussion
Approval of Standards – any stage (including persuasive/non-persuasive votes)	At least two-thirds of committee must vote in the affirmative
Creation of a new subcommittee	Simple vote of attendees
Election of Committee Chair	Two-thirds of committee must vote and simple majority vote
Standard Interpretation Requests	Simple majority vote of attendees